

At a regular meeting of the Caroline County Board of Supervisors held on Tuesday, July 8, 2008 in the auditorium of the Community Services Center, located at 17202 Richmond Turnpike, Milford, VA 22514.

**PRESENT**

Floyd W. Thomas - Chairman  
Jeff Sili – Vice-Chairman  
D. M. “Maxie” Rozell, Jr.  
Wayne A. Acors  
Bobby Popowicz

**ALSO PRESENT**

Percy C. Ashcraft – County Administrator  
Benjamin W. Emerson – County Attorney  
Michael A. Finchum - Director of Planning & Community Development  
Gary R. Wilson – Director of Economic Development  
Allen T. Ramsay – Director of Public Works  
Joseph C. Schiebel – Superintendent of Public Utilities

**ABSENT**

Alan L. Partin – Assistant County Administrator

**CALL TO ORDER**

Chairman Thomas called the meeting to order at approximately 6:20 p.m.

**INVOCATION**

Supervisor Rozell led the invocation.

**PLEDGE OF ALLEGIANCE**

Chairman Thomas led the Pledge of Allegiance.

**AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.

**OPENING BOARD COMMENTS**

Chairman Thomas stated that after meeting this morning with the new Superintendent of Schools, he has invited Dr. Gregory Killough to come to the meeting to welcome him to the County on behalf of the citizens of Caroline County.

Dr. Gregory Killough said that he appreciated meeting with Chairman Thomas and he is looking forward to meeting with each Board member and discussing things about Caroline County. He said he was looking forward to working with the Board and thanked Board members for the opportunity.

Chairman Thomas wished Dr. Killough and his family good luck with the house search.

**1. DONATION TO VISITOR CENTER WHALE PROJECT FROM THE ROBERT AND KATH THOMPSON FOUNDATION**

Mr. Gary Wilson, Director of Economic Development, came forward with Mr. Thompson of the Robert and Kath Thompson Foundation.

Mr. Wilson said he was pleased to say that they have yet another donation for the Whale Project in the Caroline County Visitor Center of \$25,000 from the Robert and Kath Thompson Foundation. He said Mr. Thompson is a prominent businessman and leader in the community because of his generosity, foresight and business dealings. Mr. Wilson said that Mr. Thompson was here this evening to make that donation.

Mr. Thompson said that he would like to especially thank the Board of Supervisors and staff of Caroline County, Gary Wilson, Mike Finchum, Percy Ashcraft, Gary Mitchell for their hard work and leadership that they have served the County with.

Chairman Thomas said that he did have one more Board comment/recognition. He said that he and Supervisor Sili attended Ambassador Baptist Church this past Sunday on behalf of the County for "God and Country Day". Chairman Thomas said the Board of Supervisors for Caroline County was awarded a plaque for Dedicated Service to Our Community. Chairman Thomas said that the Board would donate this plaque to County Staff and Offices.

**2. PRESENTATIONS/REPORTS**

◆ **VDOT Monthly Report**

Mr. Charlie Stunkle, Residency Administrator for the Bowling Green Office of VDOT, stated they have completed the speed study on Wrightsville Road and the study recommends posting that road at 35 miles per hour. He said hopefully next month the speed zone would be approved and posted.

Mr. Stunkle said that they had also been asked to do an estimate for taking Old Nelson Hill Road back into the system. He said they have done that estimate and it will cost approximately \$60,000 to take that road back in and bring it back up to standard. Mr. Stunkle said this could be done using Rural Addition funds and, of course, a minimum

right-of-way of 40 feet would have to be made available for that because the old road was basically a prescriptive easement.

Chairman Thomas responded that he would follow up with the residents on that road regarding the right-of-way.

Mr. Stunkle stated that all projects that he had previously reported to the Board at the last meeting, are still on schedule.

Supervisor Popowicz asked that Mr. Stunkle and Mr. Cooper meet with him before the next meeting regarding a drainage issue on Edge Hill Academy Road. He said he would like for one of them to come out and look at this.

Supervisor Rozell said that he understood that the Carmel Church and Signboard Road and Route 30 projects were still on schedule.

Mr. Stunkle responded that they are still on schedule.

Supervisor Rozell asked about the Dry Bridge Road situation and the status of "No Thru Trucks". He asked what the next move was on this situation.

Mr. Stunkle responded that it would be up to the County to decide what the proposed detour route would be for trucks and then advertise for a public hearing.

Supervisor Rozell said that he would like to see the Board follow through on this.

Chairman Thomas responded that they had done this before on Sunshine Road and the Board made a recommendation and sent a resolution to the Department of Transportation, at which time they made the decision. He said it was not actually a County decision, but rather a VDOT decision.

Mr. Stunkle responded that was correct. He said the basic process is that the Board would advertise the route, hold a public hearing and take public comments, and then if the Board chose to go forward, adopt the resolution and send it to VDOT. Mr. Stunkle said at that time, they would have their Traffic Engineers do a study of the route and make a recommendation and then VDOT would have to hold a public hearing before a final decision is made.

Chairman Thomas asked how long that process would take.

Mr. Stunkle said the process would take approximately nine months.

Chairman Thomas stated that it was the general consensus of Board members to go forward with this and directed staff to advertise, hold a public hearing and prepare a resolution.

Supervisor Acors asked what the process would be to install flashing lights at the entrances to Campbell's Creek Subdivision. He said as Mr. Stunkle will recall, there have been deaths there.

Chairman Thomas said that he had spoken to Mrs. Jones today and she said there were at least five or six deaths there. He said what they were going to look for eventually is some type of turn lane into Campbell's Creek Subdivision, similar to what they have done in the past. Chairman Thomas asked Mr. Stunkle, in the near future, to put flashing lights or turning vehicle-warning signs up.

Mr. Stunkle responded that he would ask their Traffic Engineers to do a study of those locations and give them some short term and long-term recommendations.

Supervisor Sili said that he spent a good deal of time with Bowling Green Town Council last week in talking about Route 301 from Bowling Green Elementary School to entering the bypass. He said there were several signs between leaving the school property and getting to the bypass, but it has been noticed that people are still trying to race to the bypass and after they get under the bridge, they speed up and end up going straight and end up in Town doing 45 miles per hour, still looking for a turn. He said that people are confused because they see so many I-95 and Route 207 signs and they get lost. Supervisor Sili asked Mr. Stunkle to look at this and see what it would take to make people aware of where they are and where they want to go and also look at the speed limits as well in this area. He asked if they could move the 35 miles per hour sign back to before the school.

Mr. Stunkle responded that he would ask the Traffic Engineers if they could move the 35 m.p.h. sign or whether it would be more appropriate to step it down to 45 for a certain distance before you get to the bypass.

Chairman Thomas said that he got a call from a constituent about Stage Road runoff and the constituent was sent a bill from VDOT. He asked if this was standard procedure.

Mr. Stunkle responded this was an area where the property owner had gone in and cleared it completely and did not have any erosion and sedimentation control in place and they got a gully washer. He said because of the lack of erosion and sedimentation control, a lot of earth washed into the roadway and stopped up the pipe, and VDOT had to clean it out. Mr. Stunkle said the bill was sent to the property owner.

Chairman Thomas asked Mr. Finchum if his Department managed erosion and sediment control.

Mr. Michael Finchum, Director of Planning and Zoning, responded that forestry and agriculture are exempt from the County's Erosion and Sediment Control and Stormwater Management Regulations. He said they are supposed to follow what are called, "Best Management Practices" for those types of operations, however, in this case it did not

require a land disturbing permit from the County. Mr. Finchum said the individual who contracted or leased the property from the property owner, went in and cleared and did not have any controls in place during that conversion.

Chairman Thomas asked how they could prevent this from happening again. He then said for example, he wanted to know if he would be responsible for an act of God if he has 200 acres of farmland and cut all the trees down.

Mr. Stunkle responded that they do not look at this as an act of God because the property owner did not take measures that he could have, to have mitigated some of this damage. He said in fact, they did not contact VDOT at all. Mr. Stunkle said that even though they didn't call, under the County's purview, they would have been glad to have made some suggestions on what he could have done out there that would have minimized this type of damage.

Chairman Thomas asked if the property owner followed VDOT's suggestions and there was a severe thunderstorm, which he calls an act of God, would the property owner still be liable.

Mr. Stunkle said again, if the property owner had taken the measures they could have in this situation, he did not think they would have seen near the damage that occurred.

Chairman Thomas said that once he talked to the landowner again, he would follow up with Mr. Stunkle about this.

◆ **Update on State Little League Baseball Tournament**

Mr. Billy Beale stated that he was here primarily to update the Board on the State Tournament that the Little League is hosting, but he also wanted to update the Board on the Caroline Little League as well.

Mr. Beale said that they had 475 young boys and girls ages 5 to 16 participating in the league this year, which is an increase of 15%. He said they would like to see that continue to grow and they certainly have the capacity to handle more than that. Mr. Beale said in the District of Little League, District 15, which stretches from Spotsylvania to Matthews County and from King George down to Lancaster County. He said they are now at the end of their season in playing All Star Tournaments. Mr. Beale said they had 7 teams participate in that tournament. He said he was very proud to say that their 9 and 10 year olds baseball team won the District tournament. Mr. Beale congratulated Mr. Ashcraft because his son is a member of the team that won. He said on July 17<sup>th</sup> they will be on their way to Leesburg to represent Caroline County and the District in the State tournament.

Mr. Beale said starting last week, they began hosting the 11 and 12 year olds District tournament here and there are 11 teams in that tournament.

Mr. Beale said that there are two events that Caroline County Little League and their particular District will be hosting beginning July 17<sup>th</sup>. He said this year Caroline Little League would be hosting the State 11 and 12-year-old baseball tournament. Mr. Beale said these young people will be participating in a 6-day tournament to represent Virginia in the Regional for the opportunity to go to the Little League World Series. He said that this will be the single biggest event where they have visitors coming in from outside the County to be here. Mr. Beale said that they are expecting a 1,000 people to attend the opening ceremonies on July 17<sup>th</sup> and Board members are invited to attend. He said they have blocked off 300 rooms in the Carmel Church area. Mr. Beale said there will be 600 teams from around the state on three fields and takes 25 volunteers to support each game.

Mr. Beale showed a chart of volunteers. He said the opening ceremony will be on July 17<sup>th</sup> at 5:30 p.m.

Mr. Beale then recognized Rappahannock Electric Cooperative employees for volunteering to staff the concession stand on Monday, July 21<sup>st</sup>. He said the Sheriff's Department will take two shifts on Friday and Saturday, July 19<sup>th</sup> and also the Madison Ruitan Club is also going to take two shifts on Sunday, July 20<sup>th</sup>.

Mr. Beale asked the Board for financial assistance to offset the cost of feeding and housing the players and volunteers on the teams.

### 3. APPOINTMENTS

#### ◆ Social Services Board of Directors (Bowling Green District)

This appointment was deferred.

#### ◆ Museum Exploratory Committee

Mr. Stephen Manster, Manager for the Town of Bowling Green, stated that at Council's last meeting, they voted unanimously to respectfully request that the Board of Supervisors appoint Susan Sili as the Town of Bowling Green's representative to the Museum Exploratory Committee.

Chairman Thomas responded that they would just take that appointment as is and no motion was necessary because it was coming from the Town of Bowling Green.

### 4. CONSENT AGENDA

Chairman Thomas stated that he had a question about *Item 4(B)* and the bus for Parks & Recreation being declared surplus property.

Mr. Donnell Howard, Director of Parks & Recreation, responded that they have had this bus for 7, 8 or 9 years now and they call it "Old Blue", and Old Blue has run its course.

He said the bus could not pass inspection because of major maintenance issues and it has become more of an expense than an asset. Mr. Howard said that they have another bus and with the retiring of this bus, they only have one bus instead of two. He said it was not good to be down to one bus, especially for the summer and the summer camp programs and recreation activities outside of the County.

Chairman Thomas asked Mr. Ashcraft to look for a school bus that could help with the summer activities.

Supervisor Sili said that the Fire Department actually is looking for a bus to do training with and he wondered if they could have this bus go to the Fire Department for training and practice.

Chairman Thomas said that according to Mr. Emerson, County Attorney, they would have to make it surplus first before it could go to the Fire Department for training and practice purposes.

*Supervisor Rozell moved and Supervisor Popowicz seconded to approve the Consent Agenda as presented.*

**A) Approval of Warrants**

**Action Taken:** *Approval of warrants.*

<i>General Funds</i>	<i>\$424,746.14</i>
<i>Consumer Utility Tax 911</i>	<i>1,877.28</i>
<i>Law Library</i>	<i>1,519.13</i>
<i>Capital Improvements Fund</i>	<i>9,427.39</i>
<i>School Projects</i>	<i>72.00</i>
<i>Utility Construction Fund</i>	<i>26,807.34</i>
<i>Carmel Church Utilities</i>	<i><u>6,655.23</u></i>
<b>TOTAL</b>	<b><i>\$471,104.51</i></b>

**B) Declaration of Department of Parks & Recreation Bus and Other County Vehicles as Surplus Property**

**Action Taken:** *The Board declared the following items as surplus and authorized staff to offer it for sale by competitive bid or auction:*

<u>Vehicle/Equipment</u>	<u>Department</u>	<u>Reason Declared Surplus</u>
<i>1985 GMC Bus</i>	<i>Parks &amp; Recreation</i>	<i>Will not pass State inspection; cost</i>

<i>1991 Chevy 4 Door Sedan</i>	<i>Public Works (Landfill)</i>	<i>prohibitive to repair Inoperable; stored at Vehicle Maintenance Facility</i>
<i>1986 Dodge Pickup</i>	<i>Public Works (General Properties)</i>	<i>Inoperable; stored at Vehicle Maintenance Facility</i>
<i>1983 GMC Van</i>	<i>Public Works (General Properties)</i>	<i>Inoperable; stored at Vehicle Maintenance Facility</i>
<i>1989 Dodge Ram</i>	<i>Landfill</i>	<i>Inoperable; stored at Vehicle Maintenance Facility</i>
<i>Bus (year unknown)</i>	<i>Landfill</i>	<i>Inoperable; stored at Vehicle Maintenance Facility</i>
<i>1993 Chevy Pickup</i>	<i>Landfill</i>	<i>Inoperable; stored at Vehicle Maintenance Facility</i>
<i>1997 Chevy Pickup</i>	<i>Landfill</i>	<i>Inoperable; stored at Vehicle Maintenance Facility</i>
<i>1999 Chevy Blazer</i>	<i>Public Works (Admin.)</i>	<i>Inoperable; repairs cost prohibitive</i>
<i>1993 Chevy Pickup</i>	<i>Utilities</i>	<i>Replaced by new vehicle</i>
<i>2006 Ditch Witch</i>	<i>Utilities</i>	<i>Sell and replace with tractor to improve efficiency</i>

**C) Request for Waiver of Family Subdivision Requirements**

*Action Taken: Approval of a request from Lisa Wright to be relieved of family subdivision requirements because of a financial hardship.*

**D) Approval of Sole Source Resolution for Visitor Center Whale Project**

*Action Taken: Adoption of the following resolution:*

**R25A/08**

**SOLE SOURCE RESOLUTION**

***WHEREAS, the Board of Supervisors of Caroline County, Virginia***

*(the "Board") desires to procure replicas of an Eobalaenoptera skeleton and Small Calippus (horse) skull fragment (the "Replicas") for display in the County's new visitor's center (the "Visitor's Center"); and*

*WHEREAS, the Virginia Museum of Natural History Foundation ("VMNHF") has represented to the County that the Eobalaenoptera skeleton (the "Skeleton") was discovered in Virginia by a scientist from the VMNHF, is both a new species and the only one of its type in existence, and is owned by VMNHF; and*

*WHEREAS, Section 2.2-4303, E of the Code of Virginia, 1950 as amended (the "Code") provides that certain contracts may be negotiated and awarded without competitive sealed bidding or competitive negotiation in certain limited circumstances set forth therein; and*

*WHEREAS, the Board believes that VMNHF is the sole practicable source from which to obtain the Replicas and that it is in the best interests of the County for it to obtain the Replicas and the installation thereof in the Visitor's Center from VMNHF.*

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CAROLINE COUNTY, THAT:**

- 1. Based on the foregoing recitals, the Board finds that the Virginia Museum of Natural History Foundation is the only source practicably available for procurement of the Replicas and the basis for this finding is its ownership of the only known Eobalaenoptera skeleton in existence in the world today, and as set forth in greater detail in the foregoing recitals;*
- 2. VMNHF is hereby selected to provide and install the Replicas in the Visitor's Center and is awarded a contract to provide the same as of the date hereof. The agreement presented to the Board with this resolution is hereby approved with such changes as may be deemed necessary or desirable by the County Administrator and the County Attorney, the approval of which changes shall be conclusively evidenced by their execution of the same. The Chairman of the Board and the County Administrator are hereby authorized and directed to execute such contract upon such approval;*
- 3. This Resolution shall be immediately posted at the General*

*District Courthouse in Caroline County and in such other areas as the County publishes public notices and announcements; and*

4. *This Resolution shall be effective immediately upon its date of adoption.*

*Adopted this 8<sup>th</sup> day of July 2008.*

*Roll Call Vote:*

<i>Thomas</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Rozell</i>	<i>Yea</i>
<i>Acors</i>	<i>Yea</i>
<i>Popowicz</i>	<i>Yea</i>

**UNFINISHED BUSINESS**

5. **PROPOSED REVISIONS TO CAROLINE COUNTY PARKS OPERATING POLICY**

Mr. Donnell Howard, Director of Parks & Recreation, stated that he has revised the policy since the discussion on May 27<sup>th</sup>, in an attempt to address many of the concerns raised by the Board at that time. He said while fees remain in place to reserve facilities, it should be noted that the fees are to guarantee the exclusive use of such facilities. Mr. Howard said that these fees do not apply to groups that show up to use facilities without any expectation of exclusive use.

Mr. Howard said that these revisions are necessary to update the policy and deal more effectively with changing circumstances and situations.

Mr. Howard explained that the proposed changes to policy involve the *Purpose, Use of Parks, Subsection 1 (F), Facilities and Rental Fees*, under Caroline Recreation Park Pavilion; Lowe-Massey Park Pavilion and Robert Farmer's Park Pavilion.

Chairman Thomas said that this is the second time the Board has looked at the policy. He said Mr. Howard had done an excellent job of explaining everything and that he had addressed all of the Board's concerns.

*Supervisor Popowicz moved and Supervisor Sili seconded to adopt the Caroline County Parks Operating Policy as presented.*

*Roll Call Vote:*

<i>Thomas</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Rozell</i>	<i>Yea</i>
<i>Acors</i>	<i>Yea</i>
<i>Popowicz</i>	<i>Yea</i>

**NEW BUSINESS**

**6. REQUEST FROM TOWN OF BOWLING GREEN TO CONNECT TO COUNTY SEWER LINE**

Mr. Steve Manster, Bowling Green Town Manager, stated that he was present to represent the Town of Bowling Green for this request.

Chairman Thomas stated that this is basically a connection per the County's agreement with the Town of Bowling Green to connect to the County sewer line.

Mr. Joseph Schiebel, Superintendent of Public Utilities, stated that they received a letter requesting the Town of Bowling Green to connect to the existing force main line that comes from the Community Services Center building as well as the Bowling Green Elementary and Primary Schools, that pumps into the Town. He said they have approved a subdivision for 24 homes and it is economically feasible for them to connect to the County's line to save them money.

Mr. Schiebel said that staff has reviewed the agreement that they have had with the Town of Bowling Green. He said in Paragraph 4, it states: *"That the County shall be entitled to connect the sewer line to the wastewater treatment system at a point mutually agreeable to the Town and shall permit the Town to connect and use the same, provided there is sufficient sewer line, pump stations, and other necessary infrastructure capacity to permit it"*.

Mr. Schiebel said that design wise, it does max the system out and the agreement allows for them to connect as long as there is capacity available and the capacity is available at this point. He said the recommendation is to allow them to connect to the system because it does not affect the capacity of the County's system.

Chairman Thomas said that theoretically they get capacity, even though the County has approved subdivisions that have not connected to access that capacity.

Mr. Schiebel said that this does not affect the capacity, what it affects is the system being able to handle it. He said the weakest link right now is the Community Services Center Pump Station. Mr. Schiebel said by adding an additional pump, it causes the other pumps to slow down when all three pumps are running at the same time. He said at some point, any future connections that they approve, they are going to have to look at upgrading pump stations and/or lines to be able to handle anything on this system in the future.

Supervisor Rozell stated that according to the information, this is at no cost, but the County did make a significant investment in this line, however, in the spirit of the Town and the County working together, he certainly understands the relationship that they have and he supports that. He said that even though it says no cost, there has been a

substantial cost to get that line to where it is and he does take exception to the phrase, "no cost".

***Supervisor Sili moved and Supervisor Popowicz seconded to allow the Town of Bowling Green to connect to the County Sewer Line in Bowling Green.***

<b><i>Roll Call Vote:</i></b>	<b><i>Thomas</i></b>	<b><i>Yea</i></b>
	<b><i>Sili</i></b>	<b><i>Yea</i></b>
	<b><i>Rozell</i></b>	<b><i>Yea</i></b>
	<b><i>Acors</i></b>	<b><i>Yea</i></b>
	<b><i>Popowicz</i></b>	<b><i>Yea</i></b>

*\*The Board took a break at approximately 7:00 p.m. and reconvened the meeting at approximately 7:45 p.m.*

### **PUBLIC COMMENTS**

Mr. Robert Farmer, of the Bowling Green District, a local surveyor, stated that he has been working in Caroline County for 18 years and his family is from Caroline and he still owns property in Caroline County. He said he has been working with Mike Finchum and Angeline Pitts in the past few years as well as with five other counties in the Fredericksburg area.

Mr. Farmer said recently he strayed from surveying for other people and did a couple of subdivisions on his own with his brother. He said last Thursday, Mike Finchum called him into his office and told him that he recommended that he not sell his property because the County Attorney was reviewing the subdivision and there may be an illegal division because an exception for Section 7.1 was not granted. Mr. Farmer said he was very surprised to hear this because he had worked hand in hand with Angeline Pitts while planning the subdivision. He said they discussed access, topographic restrictions and the Resource Management Area and decided that his current layout was the best and would have the least impact. Mr. Farmer said once this was done he platted the lots and took it to the Planning Commission for their approval. He said the Planning Commission looked at the layout and made some suggestions, which he followed and his plan was approved. Mr. Farmer said they discussed at the Planning Commission meeting where the road should go and technically that exception was put in writing in the minutes from that meeting. He said that he thought an exception filing was an internal matter and should have been documented as such.

Mr. Farmer further stated that from working with County staff, he believed that he followed all of the current County policies and tried to do whatever he was asked. He said in the Subdivision Ordinance, Section 6-10.2 says that "no final subdivision plat shall be approved until the Director of Planning determines that the sub-divider has complied with the requirements of this chapter and the requirements of State law". Mr. Farmer said that evidently the Director of Planning would not have signed off on his plat

unless it was assumed that he had met all of the requirements. He also said that he found a Code of Virginia, Section 15.2-2261, that says, *“An approved final subdivision plat, which has been recorded, shall be valid for a period of not less than 5 years from the date of approval. In the case of a recorded plat for 5 years after approval, no change or amendment to any local ordinance, map resolution, rule or regulation, policy or plan adopted subsequent to the date of approval of the recorded plat, shall adversely affect the right of the sub-divider or developer or his successor in interest, to commence and complete an approved development in accordance with the lawful terms of the plat”*.

Mr. Farmer said again, he worked closely with County staff and County staff and VDOT approved his subdivision plan. He said he firmly believes that any internal adjustments that may be made by reviewing the plats, should be for new projects and that the County should not turn back the clock and dig up all the previously approved and recorded plats and nit pick them to revoke the plan.

Mr. Farmer said that he was available to answer questions. He said that he is trying to have an auction on July 18<sup>th</sup> on his property. Mr. Farmer said that he hoped the Board would see his plans as properly approved and recorded.

Chairman Thomas acknowledged that Mr. Farmer did call him last night and that he suggested that Mr. Farmer come to the Board meeting at 7:30 to make his comments known. He said this issue would be discussed in closed session and, therefore, he did not think he should comment on it now.

## **7. DISCUSSION OF PROPOSED LOCATION FOR PUBLIC WORKS SHOP**

Mr. Allen Ramsay, Director of Public Works, stated that their last discussions were on the Public Works Shop or the County Maintenance Shop location. He said the Board authorized an alternative site study and that analysis has now been completed. Mr. Ramsay said that it is less expensive than the original tract that they looked at, however, it still poses significant site development costs beyond those that would allow the project to occur within the project budget of \$2.5 million dollars.

Mr. Ramsay said that based on the removal of schools from the project, they re-examined and re-evaluated their original site, which was next to the office facility on Broaduss Avenue. He said in reviewing that they determined that, that site could readily accommodate the shop without the school interface. Mr. Ramsay said that utilities and access were readily available and many of the things that were going to cost them quite a bit of money on the Poor House Tract, were not present at that site. He said therefore, that site is recommended for the location of the project as proposed.

Mr. Ramsay said that the project as proposed, included 16,547 square feet under roof and of that 4,400 square feet is for office space for Public Works and Public Utilities Administration. He said this would create 6,000 square feet for Planning & Community Development. Mr. Ramsay said that included as other space would be 3,000 square feet

for field personnel, 3,900 for shop space and 5,200 square feet for storage. He said they currently rent a shop from Gary Watts on 301 South.

Mr. Ramsay handed out pictures of the shop that is being used now to show the current conditions. He said that they need the new shop for several things, to provide the office space necessary for the operation of Public Works and Public Utilities Department, both administrative and operational section. Mr. Ramsay said they need the employee space necessary by OSHA regulations, which they currently do not have and also storage is desperately needed throughout the County. He said again, the total for this project would be \$2.5 million dollars. Mr. Ramsay requested authorization for staff to proceed with an RFP for this project.

Supervisor Rozell asked about the location for this project. He said that this was really not the best year to look at some of these projects.

Mr. Ramsay responded that the location is beside the existing Public Works and Public Utilities building.

Supervisor Rozell asked about the future use of the property and if this was the best use of this location. He asked if the landfill site could be used as a shop area because it is closer to town.

Mr. Ramsay responded that the landfill site could be used and was not included in the examination.

Supervisor Rozell asked about other space options such as the old Ladysmith Elementary School or Primary that they may want to look at. He said he understood the other needs too and he knows they need to look at them.

Supervisor Acors said he was certainly not questioning the need that Mr. Ramsay is requesting, however, the timing is not the best for the County to be looking at undertaking this type of debt for a Utility storage facility. He said personally, he could not support this building at this time and perhaps 2 or 3 years down the road, would be a better time for this project. Supervisor Acors asked about the back part of the Old Ladysmith Library building. He said he could not understand what was taking so long for a resolution on this building.

Mr. Ramsay responded that they are waiting on the Environmental Consultants to remove some material that is a special handle material from the rear of the building, so that the back part of the building will be available to them. He said the Consultants would be completing the removal within the next two weeks.

Supervisor Acors stated that so within the next 2 or 3 months they should have storage space at that location.

Mr. Ramsay responded that was correct and that area was scheduled to be renovated.

Supervisor Acors responded that it was his understanding they were going to renovate the front part and not the entire building.

Mr. Ramsay responded that he was informed that they were going to renovate the entire building.

Mr. Ashcraft asked if renovating the entire building was necessary to do the things that they are talking about here.

Mr. Ramsay responded no, it was not necessary to accommodate the Sheriff's Office, Recreation Department and a meeting area.

Supervisor Sili responded that he agrees with Supervisor Rozell, that this is not the best use for this location as a maintenance facility. He said he would like to see what the soils would support at the landfill because this is land that the County already owns and is off the beaten path.

Mr. Ramsay responded that it would not be difficult for the soils to support the maintenance facility.

Chairman Thomas stated that it appears there is not a consensus among Board members to move forward on this project as presented and asked Mr. Ramsay for a few more months to give the Board an opportunity to look at some alternatives before he spends a lot of time on this.

8. **ADOPTION OF SIX-MONTH GOALS FOR PERIOD OF JULY TO DECEMBER 2008**

Chairman Thomas stated that he was going to make an executive decision and ask Mr. Ashcraft to go ahead with those goals and then bring them back at the first meeting in August.

9. **INFORMATIONAL/CALENDAR ITEMS**

Mr. Ashcraft reminded everyone of the following events and activities:

Friday, July 11<sup>th</sup> – Mattaponi District community meeting and cookout from 6 until 8 p.m. at the Community Services Center f

Tuesday, July 15<sup>th</sup> - Chairman Thomas and Supervisor Rozell will host a joint community meeting at 6:30 at the Caroline Moose Lodge.

Monday, July 21<sup>st</sup>, - Supervisor Rozell will be conduct a community meeting at Bethel Methodist Church on Dawn Boulevard at 6:30 p.m.

July 24<sup>th</sup> - 27<sup>th</sup> – The annual Caroline County Agricultural Fair to be held at Virginia Bazaar.

July 29<sup>th</sup> – The Regional Elected Officials Meeting is being hosted by Spotsylvania County at the Smith Station Road YMCA. Mr. Ashcraft asked that the Board advise staff if they planned to attend.

August 12<sup>th</sup> – There will be a worksession at 4:30 p.m. prior to the regular Board meeting to discuss the wastewater treatment plant expansion.

Mr. Ashcraft said that Supervisor Popowicz will be conducting community meetings in August. Hhowever, those dates and places have not been confirmed at this time.

**CLOSING BOARD COMMENTS**

Chairman Thomas stated that Supervisor Sili would like the Board to make an additional appropriation to the County Fair in the amount of \$351 to cover some of the additional costs that they have incurred.

*Supervisor Sili moved and Supervisor Rozell seconded to make an additional appropriation to the County Fair in the amount of \$351 to come out of the Tourism Budget to cover some additional costs.*

<b>Roll Call Vote:</b>	<b>Thomas</b>	<b>Yea</b>
	<b>Sili</b>	<b>Yea</b>
	<b>Rozell</b>	<b>Yea</b>
	<b>Acors</b>	<b>Yea</b>
	<b>Popowicz</b>	<b>Yea</b>

Supervisor Popowicz thanked Chairman Thomas and Supervisor Sili for coming down to Port Royal on the 4<sup>th</sup> of July and participating in the Historic Port Royal events.

**CLOSED MEETING**

*Supervisor Popowicz moved and Supervisor Rozell seconded to enter into Closed Meeting under the following sections:*

- 1. the personnel exemption of Sections 2.2-3711.A.1 of the Code of Virginia to discuss candidate for employment by the County;*
- 2. the acquisition of real property exemption of Section 2.2-3711.A.3 of the Code of Virginia to discuss the acquisition of real estate for county use in connection*

*with its utility system, where discussion in open meeting would adversely affect the County's bargaining position or negotiating strategy; and*

3. *the consultation with legal counsel and briefings by staff exemption of Section 2.2-3711.A.7 of the Code of Virginia, to discuss specific legal matters requiring the provision of legal advice by counsel.*

**Roll Call Vote:**

<i>Thomas</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Rozell</i>	<i>Yea</i>
<i>Acors</i>	<i>Yea</i>
<i>Popowicz</i>	<i>Yea</i>

The Board returned to the regular meeting and adopted the following certification:

*I move that the Caroline County Board of Supervisors certify that to the best of each Board member's knowledge:*

- (i) only public business matters lawfully exempted from the open session requirements by Virginia law were discussed in closed session to which this certification applies; and*
- (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.*

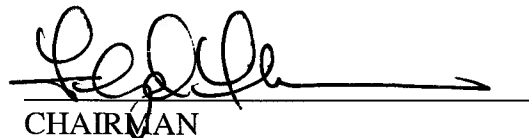
**Certification by Roll Call Vote:**

<i>Thomas</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Rozell</i>	<i>Yea</i>
<i>Acors</i>	<i>Yea</i>
<i>Popowicz</i>	<i>Yea</i>

**ADJOURNMENT**

*Supervisor Rozell moved and Supervisor Popowicz seconded to adjourn the meeting.*

  
CLERK TO THE BOARD

  
CHAIRMAN